

# Re-activate Course Form

Prior to submitting a new course proposal to Academic Council the following steps must take place:

- Formal Departmental Discussions
- Discussion with Academic Dean
- Departmental Approval
- Formal Discussion with Chairs

Date: \_\_\_\_\_ Major: \_\_\_\_\_ Proposed By: \_\_\_\_\_

Code: \_\_\_\_\_ Title: \_\_\_\_\_

Course Description:

Course Objectives:

Satisfies: \_\_\_\_\_ Major Requirement \_\_\_\_\_ Elective

Population who would take this course:

Term Offered:

Credits: \_\_\_\_\_ Clock Hours (Weekly): \_\_\_\_\_ Fee: \_\_\_\_\_

Prerequisites:

Suggested Minimum Enrollment: \_\_\_\_\_ Suggested Maximum Enrollment: \_\_\_\_\_

Potential Costs to College (set up, equipment, etc.):

Course this Replaces, if any:

Date Approved in Academic Council:

**Submit this form to the Registrar's Office (or [registrar@moore.edu](mailto:registrar@moore.edu)) for course verification prior to proposing new course to Academic Council.**

For Registration Use Only:

\_\_\_\_\_ Fee Description entered by BO

Catalog \_ Record: \_\_\_\_\_ Catalog; \_\_\_\_\_ Description; \_\_\_\_\_ Sub-Type; \_\_\_\_\_ Credits; \_\_\_\_\_ Coreqs; \_\_\_\_\_ XRef; \_\_\_\_\_ XTally; \_\_\_\_\_ Fees

\_\_\_\_\_ Initials \_\_\_\_\_ Date