

**LIBRARY HOURS**

M-Th. 8:00am - 10:00pm  
 Fri. 8:00am - 5:00pm  
 Sat. 8:30am - 5:00pm  
 Sun. CLOSED

\*Holiday & Break hours as posted

**SLIDE LIBRARY HOURS**

M-Fri 8:30am - 5:00pm  
 Please contact the Slide Curator  
 for more information.  
 215-965-4058

**A/V DEPARTMENT HOURS**

M-Fri. 8:00am - 4:00pm  
 Please contact the AV Specialist  
 for more information.  
 215-965-4060

**LIBRARY CARDS**

All registered students, faculty, and staff are entitled to use the Library. Library privileges can be obtained at the circulation desk by completing an application and presenting a valid Moore ID. Patrons must present their Moore ID for all library transactions.

**ALUMNAE**

Alumnae have full access to in-house library resources including computers, scanning workstations, the Slide Library, and audiovisual equipment.

**COURSE RESERVES**

These resources are composed of required materials put on reserve by faculty for particular courses. Course reserve materials are located at the circulation desk. A valid Moore ID and library card are required to view reserve materials. Please note that course reserves must be used in the Library.

**RENEWALS**

Library materials may be renewed, unless reserved by another patron.

**BORROWING PERIODS**

<u>MATERIALS</u>	<u>LOAN PERIOD</u>	<u>ITEM LIMIT</u>
Books	3 weeks	20
Picture Files	3 weeks	10
Videos/DVDs	7 days	5
Reserves	2 hours	3
Smart Cart	3 hours	1
AV Equipment	6 hours	----
Journals/Reference/Archives	Non-circulating	N/A

**OVERDUE FEES**

Books & Picture File	10¢ per day
Videos/DVDs	\$1.00 per day
Reserve Materials	\$1.00 per hour
AV Equipment	\$5.00 per hour

**LOST/DAMAGED FEES**

Out of print books	\$ 100.00*
Books in print	\$ 65.00*
Picture File	\$ 1.00 per picture
Videos & DVDs	\$ 35.00*
AV Equipment	replacement/repair cost*

\*Current market value of unique or specialized items may affect the fee charged.

**THEFT/MUTILATION**

Anyone caught stealing or mutilating any library materials may lose library privileges and will be subject to judiciary action.